

Standard Form Number: SF-GOOD-05

Revised on July 28, 2004

INVITATION TO BID

The **Provincial Government of Palawan** through its Bids and Awards Committee (BAC), Invites suppliers/manufactures/distributors/contractors to apply for eligibility and to bid for the hereunder project:

Name of Project: Procurement of **OFFICE SUPPLIES**
 Location : Puerto Princesa City
 Brief Description: Procurement of **OFFICE SUPPLIES** for DEP-ED Use
 Approved Budget:
 For the Contract: **Php 175,000.00**
 Contract Duration:
 Delivery Period : W/in seven (7) days after the receipt of PO/Contract.

Prospective bidders should have experience in undertaking a similar project within the last 2 years with an amount of at least 50% of the proposed project of bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A 9184 and its Implementing Rules and Regulation (IRR).

The complete schedule of activities is listed, as follows:

| Activities | Schedule |
|------------------------------|-------------------|
| 1. Issuance of Bid Documents | NOVEMBER 24, 2011 |
| 2. Pre -Procurement | N/A |
| 3. Pre-Bid Conference | N/A |
| 4. Opening of Bid | DECEMBER 01, 2011 |
| 5. Post Qualification | DECEMBER 07, 2011 |
| | |
| | |

Bid documents will be available only to prospective bidders upon payment of non-refundable amount of **EIGHT HUNDRED SEVENTY FIVE pesos only (P 875.00)** Fee for Bid Documents)to the Provincial Treasurer’s Office (Cashier) and must be submitted to the BAC Secretariat at BAC Conference Room, 2nd Floor, Capitol Annex, Puerto Princesa City on or before 02: 00 P.M

DECEMBER 01, 2011. (Date of Opening of Bids). The Provincial Government of Palawan assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Dates of Posting: **NOVEMBER 22, 2011 to DECEMBER 01, 2011**

Newspaper:

Approved by:



ATTY. WINSTON T. GONZALES
BAC Chairman

Note: The BAC Secretariat shall prepare the draft Invitation to Bid for approval by the BAC at the pre-procurement.